

Enter Sales Data and Close Session on StrideRetail POS

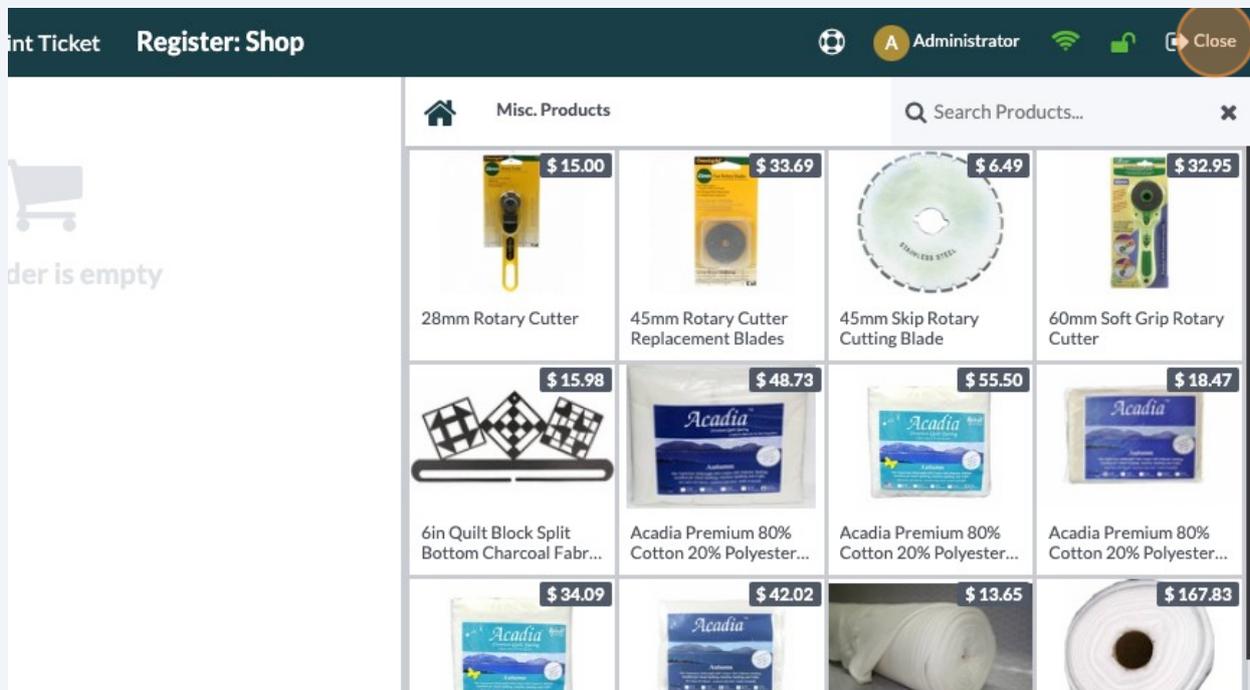


1

In order to close a POS session you have to be assigned the permission level of at least "User" in the POS module. Cashier's without internal user accounts cannot close a POS session.

2

Click "Close"

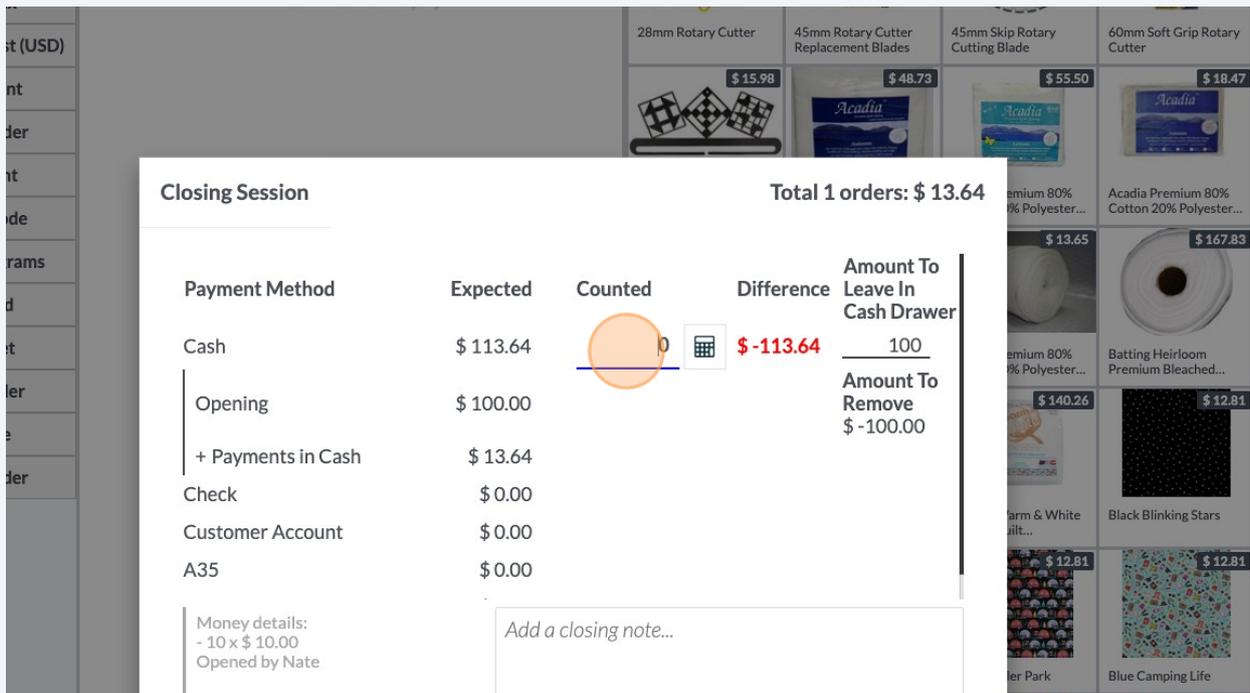


3

This is the closing dialogue. It will show all the payment methods for your POS session and the value of all the transactions.

For Cash - Enter the amount of cash counted. The difference field shows you the difference between what was counted and what was expected. If larger or smaller it will post an accounting entry as a loss or gain in the cash count.

If enabled you can set a default retention amount for your cash drawer. (Usually the amount that you will open the till with each day.) This streamlines the closing count and will also show below this the "Amount to Remove" from the till.

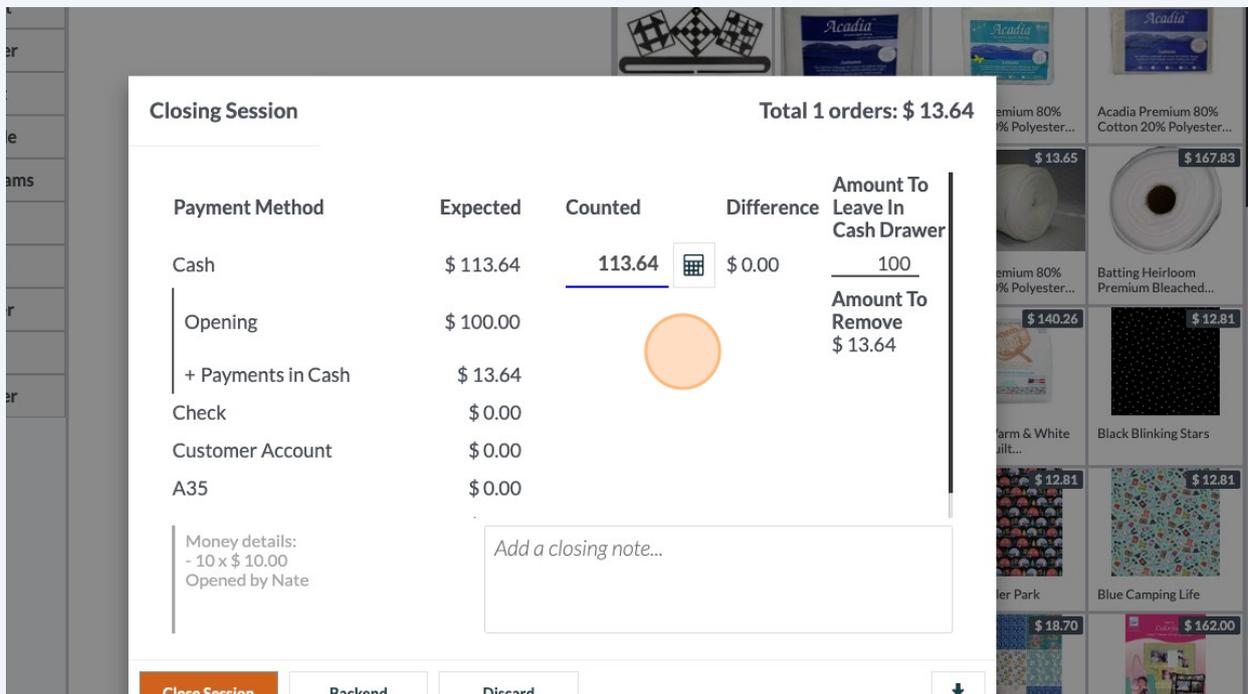


4

Click the counted and add the count.

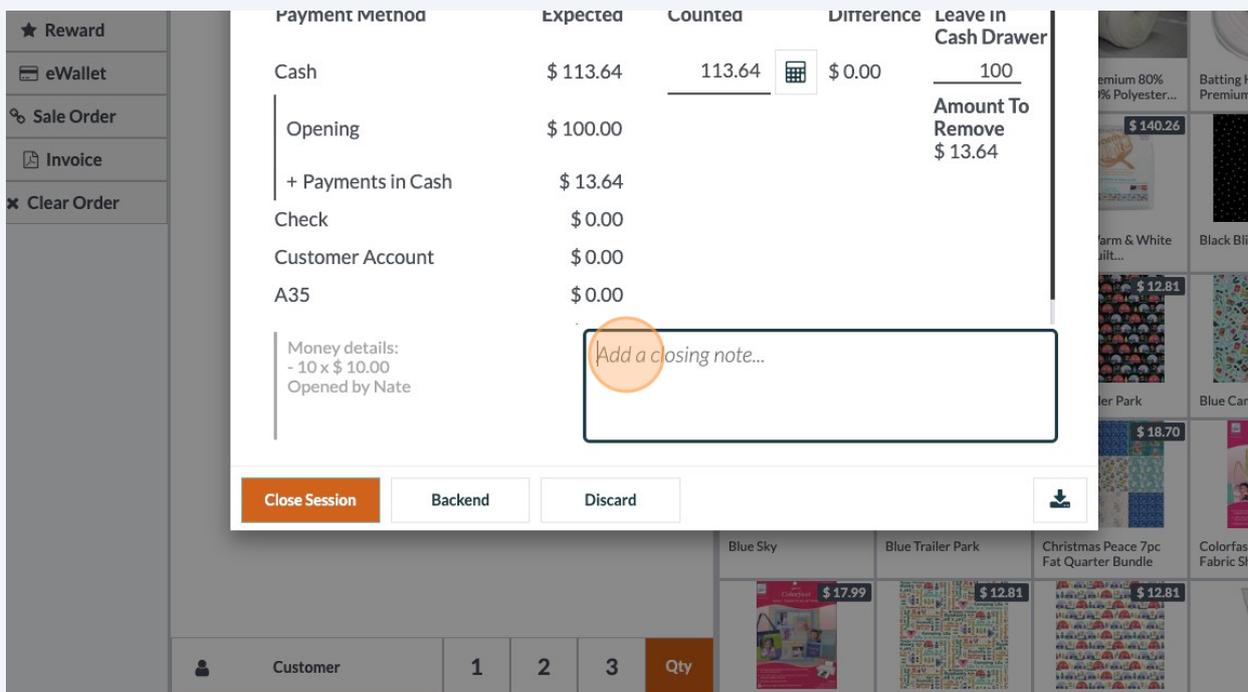
5

Notice that the amount to remove is \$13.64. This will create a cash deposit in the accounting system that you can use to reconcile to your bank deposits to verify that you deposited the correct amount in your bank. (If you are using Stride Accounting)



6

OPTIONAL - You can add a closing note.



7

Click "Close Session"

Closing Session Total 1 orders: \$ 13.64

Payment Method	Expected	Counted	Difference	Amount To Leave In Cash Drawer
Cash	\$ 113.64	113.64	\$ 0.00	100
Opening	\$ 100.00			Amount To Remove
+ Payments in Cash	\$ 13.64			\$ 13.64
Check	\$ 0.00			
Customer Account	\$ 0.00			
A35	\$ 0.00			

Money details:
- 10 x \$ 10.00
Opened by Nate

Add a closing note...

Close Session Backend Discard